



The Arc of New Mexico Higher Education Scholarship Instruction Sheet

Instructions for Applicant:

1. Read the instructions carefully. Incomplete applications will not be accepted.
2. Complete the application process:
 - a. Fill out the application form.
 - b. Complete a personal statement, essay, or video that includes but is not limited to: an introduction of yourself, a description of your goals, your motivation, the reasons why you want to attend college, and an explanation of your financial need.
 - c. Your application should include at least one letter of recommendation.
3. Submit your entire application packet to The Arc of NM Administrative office on or before the application deadline of March 1st of any calendar year:

**The Arc of NM Scholarship Program
5130 Masthead St. NE
Albuquerque, NM 87109**

Application Forms:

1. Application forms will be available after January 15th each year and returned on or before March 1st of the same year. Only completed applications will be accepted. Applicants will be notified of awards after May 1st of the same year.
2. A new application form and required materials must be submitted each time the applicant applies for the Arc of NM Higher Education Scholarship.
 - a. IF a successful candidate wishes, consideration for a subsequent year, he/she must meet the application criteria and include a statement of progress toward completion.
 - b. IF a previously unsuccessful candidate wishes reconsideration, he/she must meet the application criteria and include a statement of interim progress.

Additional Materials:

1. Each application must be accompanied with a personal statement/essay or video that includes but not limited to: an introduction of the applicant, a description of their goals, description of their motivation, and the reasons why they want to attend college. Applicants are encouraged to submit other material, which they consider relevant.
2. Each application must include at least one written recommendation to attend the program. The recommendation can be from a high school teacher, therapist, and/or administrator.
3. All parts of the application must be received at the Arc of NM office (5130 Masthead St. NE, Albuquerque, NM 87109) on or before March 1st.

Interview:

The Scholarship Committee may require an interview with the applicants. Applicants will be notified by telephone, email or letter of their interview date and time.